

Alaska's Career Readiness Assessment



House Bill 278, or The Education Act, requires all students to take a college-readiness or career-readiness assessment (CCRA) to earn a high school diploma. The approved college-readiness assessments are the ACT and the SAT; the approved career-readiness assessment is WorkKeys. This document provides an overview of the WorkKeys assessment with links for students, parents and educators to become more familiar with this career readiness assessment.

WorkKeys is comprised of three assessments: Applied Mathematics, Locating Information, and Reading for Information. Each assessment has 33 items; the assessments are timed (paper/pencil 45 minutes per assessment, Internet Version 55 minutes).

Applied Mathematics	This assessment measures the skills people use when they apply mathematical reasoning, critical thinking, and problem-solving techniques to work-related problems. The test questions require the examinee to set up and solve the types of problems and do the types of calculations that typically occur in the workplace. This test is designed to be taken with a calculator. A formula sheet that includes all formulas required for the assessment is provided.
Locating Information	This assessment measures the skill people use when they work with workplace graphics. Examinees are asked to find information in a graphic or insert information into a graphic. They also must compare, summarize, and analyze information found in related graphics. Students are asked to locate, synthesize, and use information from workplace graphics such as charts, graphs, tables, forms, flowcharts, diagrams, floor plans, maps, and instrument gauges.
Reading for Information	The <i>Reading for Information</i> test measures the skill people use when they read and use written text in order to do a job. The written texts include memos, letters, directions, signs, notices, bulletins, policies, and regulations. <i>Reading for Information</i> materials do not include information that is presented graphically, such as in charts, forms, or blueprints.

Student resource page: <http://www.act.org/workforce/careerseekers.html>

Parent resource page: <http://www.act.org/path/parent/tests/workkeys.html>

Educator resource page: <http://www.act.org/products/workforce-act-workkeys/>